

**ZANESVILLE BOARD OF EDUCATION  
ORGANIZATION MEETING**

**January 11, 2022**

The Oath of Office was administered to newly elected board members, Lori Lee and Janet Long.

Mr. Young, Treasurer called the meeting to order @ 6:00 p.m. Those answering roll call: Mr. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long. Also present were Dr. Baker, Superintendent and Mr. Young, Treasurer.

**#22-001      PRESIDENT PRO TEMPORE**

Mrs. Lee moved and Mr. Baldwin seconded to approve Mrs. Clark to be appointed President Pro Tempore for the Organizational meeting of January 11, 2022.

Those voting aye: Mr. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long. President Pro Tem declared motion carried.

**#22- 002      NOMINATION OF PRESIDENT**

Mr. Baldwin nominates Mrs. Clark to serve as President during 2022

**#22-003      CLOSING OF NOMINATIONS**

Mr. Hickman moved and Mr. Baldwin seconded that the nominations be closed for President during 2022.

Those voting aye: Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long, Mr. Baldwin. President Pro Tem declared motion carried.

**#22-004      ELECTION OF PRESIDENT – MRS. CLARK**

Mr. Hickman voted for Mrs. Clark.

Mrs. Lee voted for Mrs. Clark.

Ms. Long voted for Mrs. Clark.

Mr. Baldwin voted for Mrs. Clark.

Mrs. Clark voted for Mrs. Clark.

**Mrs. Clark** was elected President.

**#22-005      NOMINATION OF VICE PRESIDENT**

Mr. Baldwin nominated Mrs. Lee to serve as Vice President during 2022.

**#22-006      CLOSING OF NOMINATIONS**

Mr. Baldwin moved and Mrs. Clark seconded the nominations be closed for Vice President during 2022.

Those voting aye: Mrs. Lee, Ms. Long, Mr. Baldwin, Mrs. Clark, Mr. Hickman. President declared motion carried.

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**#22-007 ELECTION OF VICE PRESIDENT – MRS. LEE**

Ms. Long voted for Mrs. Lee.  
Mr. Baldwin voted for Mrs. Lee.  
Mrs. Clark voted for Mrs. Lee.  
Mr. Hickman voted for Mrs. Lee.  
Mrs. Lee voted for Mrs. Lee.  
**Mrs. Lee** was elected Vice President.

**#22-008 SET DATE, TIME, AND PLACE FOR REGULAR MEETINGS**

Mrs. Lee moved and Ms. Long seconded to set date (3<sup>rd</sup> Tuesday), Time (6:00 p.m.) and place (Administration Building) for Regular Board Meetings (2022).

Those voting aye: Mr. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long. President declared motion carried.

**#22-009 ESTABLISH SERVICE FUND**

Mr. Baldwin moved and Mr. Hickman seconded to establish Service Fund for Board Members (maximum of \$20,000.00).

Those voting aye: Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long, Mr. Baldwin. President declared motion carried.

**#22- 010 AGENDA FOR REGULAR MEETING**

Mr. Hickman moved and Mrs. Lee seconded to approve Agenda for Regular Board Meetings.

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Introduction of Guests
- E. ZEA Presentations/Comments
- F. Student Reports/Updates
- G. Zanesville Community High School Reports/Updates
- H. Report of Board of Education
  - a. Legislative and Other Topics
  - b. Public Participation
- I. Report of Treasurer
- J. Superintendent's Reports
  - a. Personnel Recommendations
  - b. Business Recommendations
  - c. Other Recommendations
- K. Report/Discussion Items
- L. Principal Reports (when meeting is held at buildings)
- M. Board Committee Updates
  - a. Legislative Liaison

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- b. Student Achievement Liaison
- c. Audit Committee
- d. Insurance Committee
- e. Buildings and Grounds Committee
- f. Business Advisory Council
- N. Closing Comments
- O. Executive Session
- P. Meeting Adjournment

Those voting aye: Mr. Hickman, Mrs. Lee, Ms. Long, Mr. Baldwin, Mrs. Clark. President declared motion carried.

**#22-011      INVESTING OF FUNDS**

Mr. Hickman moved and Mr. Baldwin seconded that authorization be given for the Treasurer to invest funds at the best rates available during the 2022 calendar year.

Those voting aye: Mrs. Lee, Ms. Long, Mr. Baldwin, Mrs. Clark, Mr. Hickman. President declared motion carried.

**#22-012      INTEREST DISTRIBUTIONS**

Mr. Baldwin moved and Mrs. Clark seconded approve the distribution of interest as follows:

- Park National Bank Investment Account - \*\*
- Park National Bank - \*\*
- Park National Bank – Fund 024-9700 District Health Account
- Park National Bank – Fund 024-9701 District Dental Account
- StarOhio Investment Account- General Fund
- StarOhio Plus Investment Account – General Fund

\*\* Interest will be distributed to the following funds based upon their end of the month cash balance: General Fund, Auxiliary Funds, Health Fund and Dental Fund.

Those voting aye: Ms. Long, Mr. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee. President declared motion carried.

**#22-013      ADVANCE IN TAXES**

Mr. Baldwin moved and Mr. Hickman seconded that authorization be given for the Treasurer to request advances as needed from the County Auditor for real estate and personal taxes.

Those voting aye: Mr. Baldwin, Mrs. Clark, Mrs. Lee, Ms. Long, Mr. Hickman. President declared motion carried.

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**#22-014 AUTHORIZATION TO PAY BILLS**

Mrs. Lee moved and Ms. Long seconded that authorization be granted to the Superintendent, or his designee, and Treasurer to process and pay bills prior to Board approval, to be submitted at next regular meeting.

Those voting aye: Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long, Mr. Baldwin. President declared motion carried.

**#22-015 CALAMITY DAYS**

Mr. Hickman moved and Mrs. Clark seconded that authorization be granted to the Superintendent, or his designee, to declare calamity days, as and when needed.

Those voting aye: Mr. Hickman, Mrs. Lee, Ms. Long, Mr. Baldwin, Mrs. Clark. President declared motion carried.

**#22-016 EMERGENCY DECLARATIONS**

Mr. Baldwin moved and Mr. Hickman seconded that the Zanesville Board of Education declare that the Emergency Requirements of the Zanesville City School District are for the current operating expenses.

Those voting aye: Mrs. Lee, Ms. Long, Mr. Baldwin, Mrs. Clark, Mr. Hickman. President declared motion carried.

**#22-017 LEGISLATIVE LIAISON**

Mr. Baldwin moved and Mrs. Clark seconded that Mrs. Lee be appointed to serve as Legislative Liaison during calendar year 2022.

Those voting aye: Ms. Long, Mr. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee. President declared motion carried.

**#22-018 STUDENT ACHIEVEMENT LIAISON**

Mr. Baldwin moved and Mr. Hickman seconded Mrs. Lee be appointed to serve as Student Achievement Liaison during calendar year 2022.

Those voting aye: Mr. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long. President declared motion carried.

**#22-019 BOND COVERAGE**

Mr. Baldwin moved and Mrs. Lee seconded to approve Bond Coverage (\$20,000 each) for the President of the Board and Superintendent, and \$50,000 for the Treasurer.

Those voting aye: Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long, Mr. Baldwin. President declared motion carried.

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**#22-020      AUDIT COMMITTEE**

Ms. Long moved and Mrs. Lee seconded to appoint one (1) Administrator: Mr. Young, and two (2) Board Members: Mr. Hickman and Mr. Baldwin, to serve on the Audit Committee.

Those voting aye: Mr. Hickman, Mrs. Lee, Ms. Long, Mr. Baldwin, Mrs. Clark. President declared motion carried.

**#22-021      INSURANCE REPRESENTATIVE**

Mrs. Lee moved and Ms. Long seconded to appoint one (1) Board Member: Mrs. Clark, to serve on the Insurance Committee

Those voting aye: Mrs. Lee, Ms. Long, Mr. Baldwin, Mrs. Clark, Mr. Hickman. President declared motion carried.

**#22-022      BUILDINGS AND GROUNDS COMMITTEE**

Mr. Hickman moved and Mrs. Lee seconded to appoint two (2) Board Members: Mrs. Clark and Mr. Baldwin to serve on the Buildings and Grounds Committee.

Those voting aye: Ms. Long, Mr. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee. President declared motion carried.

**#22-023      BUSINESS ADVISORY COUNCIL**

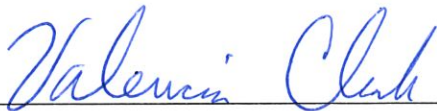
Mr. Baldwin moved and Mrs. Clark seconded to appoint two (2) Board Members: Mrs. Lee and Ms. Long, to serve on the Business Advisory Council.

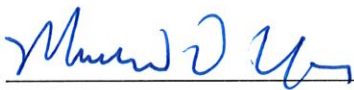
Those voting aye: Mr. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long. President declared motion carried.

**#22-024      ADJOURNMENT**

Mr. Hickman moved and Ms. Long seconded that the Organizational Meeting of the Board of Education be adjourned.

Those voting aye: Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long, Mr. Baldwin. President declared motion carried.

  
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**President**

  
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**Treasurer**

